

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
27/02/08 1	Officers were asked to present community safety performance data to Members using both of the templates that had been provided for the consideration of Members at that meeting. Officers were asked to present this information to the Overview and Scrutiny Committee alongside the quarterly performance reports.	The Overview and Scrutiny Support Officers have informed the relevant lead Officer of this request. (TO BE DONE). Lead Officer, Head of Strategy and Partnerships, estimated introduction date, August 2008.
28/05/08 2	Members agreed to organise for members of the Committee to attend a Select Committee meeting in Westminster to observe national best practice in scrutiny. No date was specified.	Officers discussed arrangements for this visit with the Chair. It was noted that there few opportunities to undertake this trip before the summer recess in Parliament and therefore the trip to Westminster would take place in Autumn 2008. (TO BE DONE). Lead Officers OSSOs, estimated completion date Autumn 2008.
09/07/08 3	Members asked Officers to maintain a detailed record of unauthorised encampments in the Borough. Officers were asked to present this record before the Committee in Autumn 2008. The record would be used to assess the effectiveness of the revised version of the Worcestershire Joint Policy on Unauthorised Gypsy and Traveller Encampments.	Officers to report before the Overview and Scrutiny Committee in Autumn 2008. (TO BE DONE). Lead Officer, Senior Environmental Health Officer, completion date, Autumn 2008.
09/07/08 4	Members agreed that Councillor Banks should propose the scrutiny topic she had suggested during the WPPA at a meeting of the Worcestershire Health Overview and Scrutiny Committee. Councillor Banks was asked to	Lead Member, Councillor Banks. (A resolution to this item is subject to Councillor Banks' views about the response of the Health Overview and Scrutiny Committee).

	report back before the Committee in the Autumn of 2008 if she feels that further action is required.	
09/07/08 5	Members agreed to postpone further consideration of a potential review of the Borough's fishing tackle heritage, proposed during the WPPA, until the Role of the Mayor and Housing Mutual Exchange reviews had been completed.	The proposer for the item, Councillor Hunt, was informed of this decision on 14/07/08. The Committee's Work Programme has also been adjusted accordingly. (TO BE DONE). Lead Officers, OSSOs, estimated completion date March 2009.
09/07/08 6	Councillor Taylor was asked to complete a scoping document relating to reviews of public transport proposed during the WPPA. Councillor Taylor agreed to do so, though asked to postpone the submission of a scoping document until September 2008.	A scoping meeting for this review is scheduled to take place on 28/08/08. The scoping document should be submitted for the Committee's consideration in September 2008. (DONE – TO BE CONSIDERED AT MEETING ON 10TH SEPT). Lead Member, Councillor Taylor, estimated completion date, September 2008.
30/07/08 7	Members requested an explanation of the Council's procedures for the disposal of assets.	A report on this subject is due to be delivered for the consideration of Members on Wednesday the 10th September 2008. (WILL BE DONE SOON). Lead Officer, Property Services Manager.
30/07/08 8	Members agreed to defer the launch of the Housing Mutual Exchange review until November 2008.	The review is due to be launched by the Overview and Scrutiny Committee on the 17th December 2008. (TO BE DONE). Lead Officers, OSSOs.

<p>20/08/08</p> <p>9</p>	<p>Members requested that Environmental Services Officers attend a future meeting of the Overview and Scrutiny Committee to provide an oral report on information provided previously to the Committee on fly tipping.</p>	<p>Environmental Services Officers to advise OSSOs on a date to attend the Committee to present this information. (TO BE DONE) Environmental Services Officers, OSSOs.</p>
<p>20/08/08</p> <p>10</p>	<p>Members agreed that Councillor Hicks be asked to submit a scoping document to the Committee for the proposed scrutiny on neighbour nuisance.</p>	<p>OSSOs to contact Councillor Hicks to request that he completes a scoping document for this scrutiny exercise. (TO BE DONE). OSSOs and Councillor Hicks. Estimated completion date end of September.</p>

Glossary

- OSSO - Overview and Scrutiny Support Officer
- WPPA - Work Programme Planning Afternoon